

American Ranch Horse Association
RING STEWARD REPORT

Show # (s)	
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ARHA ID #

You have been selected as the ring steward for the show named herein:

Show Name	Location (city, state)	1 st day of Show
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Judge(s)

RETURN WITHIN 10 DAYS OF THE CONCLUSION OF THE EVENT!!

The ARHA ring steward has defined responsibilities outlined in the ARHA handbook. To help you better understand these duties ARHA has listed certain do's and don'ts for our ring stewards
Reading this list does NOT replace reading the rulebook! Please read the rulebook as well!

An ARHA Ring Steward **MUST:**

- Maintain professional conduct and attire during show hours.
- Submit any *protests* to the ARHA office *within 10 days* of the conclusion of the event. Protests must be filed separate from the steward report.
- Submit *ARHA steward report within 10 days* of the conclusion of the event.
- Be on the grounds at all times during the ARHA approved portion of the event.
- Report any abuse observed on the show grounds; the judges may ask the ring steward to include a report on abuse on the show steward form; any member or person in attendance may request that an incident of abuse be reported on the ring steward form.
- Communicate to the judges when requested to do so by show management or exhibitors; some judgement regarding appropriate communication needs to be exercised.
- Report unprofessional conduct (in writing to be included in the ring steward report); including but not limited to, drunkenness, foul language, or unsportsmanlike conduct.
- In the event of an exhibitor problem or crisis, discuss with the judge to determine and communicate a solution.
- If abuse or unsportsmanlike conduct is reported, include name(s) or individual(s) involved in the alleged incident along with all witnesses. Make sure to write detailed notes explaining the situation.

An ARHA Ring Steward **MUST NOT:**

- Advise judges in judging skills, techniques, etc.

- Suggest any opinion as to judging performance! Remember the judge is the hired official and the final word on ARHA rules of judging!! No person should try to assume a coaching position over the judge!
- Offer opinion to exhibitors or show management- ONLY GIVE FACTS!
- Act on behalf of ARHA or its Board of Directors as a decision maker; or represent yourself to an antagonistic party as representing Board opinion.
- Display unprofessional conduct in the course of duties as a ring steward.

I have read and understand all duties required of a ring steward. I have answered all of the questions on the back of this report to my fullest knowledge and honest.

X

Signature of Ring Steward

Date

If you have any questions call the ARHA Office at (606) 271-2963

1. Did the show management follow the program as outlined in the show bill?

- Yes
- No (If no, please provide details)

2. Did the show management (manager, secretary, other staff) operate the show (ARHA approved classes) in strict accordance with the ARHA rulebook?

- Yes
- No (If no, please provide details)

3. Were the conditions suitable?

- Yes
- No (If no, please provide details)

4. Did the show management attempt to maintain ground before and during the event?

- Yes
- No (If no, please provide details)

5. Was the show run as quickly and smoothly as possible?

- Yes
- No (If no, please provide details)

6. Was there a significant spectator audience?

- Yes
 - No (If no, please provide details)
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7. Were the contestants courteous to you, the judges, and the show management at all times?

- Yes
 - No (If no, please provide details)
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8. Did you assist show management, exhibitors, and judge (s) with all problems that arose? Please provide details.

- Yes
 - No
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9. Were the actions of all the exhibitors at the horse show always in the best interest of the sport?

- Yes
 - No (If No, please provide details)
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10. Did the judge act in a professional manner at all times

- Yes
 - No (If no, please provide details)
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11. Was show management or steward present at all times when the judge(s) interacted with any exhibitor or attendee with relationship to exhibitors?

- Yes
 - No (If no, please provide details.)
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12. Report exhibitors who showed with the incorrect back number or without a back number.

13. Did any judges actually judge (not including breaks) over 15 hours?

- Yes
 - No
- *If yes please provide details, including how many hours over?
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FOR OFFICE USE ONLY:

Date Rec'd	Date Forwarded	Forwarded To